

Cost-Sharing Proposal for Partnership

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are excited to propose a partnership between [Your Organization's Name] and [Recipient's Organization's Name] to collaboratively address [Briefly Describe the Purpose of the Project/Initiative].

As we explore this partnership, we recognize the importance of equitable cost-sharing to ensure the success of our joint efforts. We propose the following cost-sharing arrangement:

- **Total Project Cost:** \$[Total Cost]
- **Your Organization's Contribution:** \$[Amount]
- **Our Organization's Contribution:** \$[Amount]
- **Proposed Payment Schedule:** [Insert Schedule]

We believe that this partnership will yield significant benefits for both organizations and the communities we serve. We are eager to discuss this proposal further and explore ways to make this collaboration a success.

Thank you for considering this opportunity. We look forward to your response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]