

Engagement Letter for Tech Modernization Partnership

Date: [Insert Date]

To: [Client's Name]

[Client's Address]

Dear [Client's Name],

We are pleased to confirm our engagement with [Client's Organization] for the purpose of providing technology modernization partnership services. This letter outlines the terms of our partnership and the scope of services we will be offering.

Scope of Services

Our services will include, but are not limited to:

- Assessment of current technology infrastructure
- Development of a modernization strategy
- Implementation of new technology solutions
- Training and support for staff

Duration of Engagement

The engagement will commence on [Start Date] and will be reviewed on [Review Date].

Fees

Our fees for this engagement will be [Insert Fee Structure].

We believe that this collaboration will significantly enhance the technological capabilities of [Client's Organization]. Please sign and return a copy of this letter to indicate your acceptance of the terms outlined above.

Thank you for the opportunity to work together. We look forward to a successful partnership.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]
[Contact Information]

Accepted and Agreed:

[Client's Signature] _____

[Date] _____