

Partnership Agreement Confirmation

Date: [Insert Date]

To: [Partner Name]

Address: [Partner Address]

Dear [Partner Name],

We are pleased to confirm our partnership agreement discussed on [Insert Date of Discussion]. This agreement will be effective from [Start Date] and will continue until [End Date or Condition for Termination].

Partnership Details:

- **Roles and Responsibilities:** [Details of roles and responsibilities]
- **Financial Contributions:** [Details of contributions]
- **Profit Sharing:** [Details on profit sharing]

Please review the attached partnership agreement document for detailed terms and conditions. If everything is in order, kindly sign and return a copy by [Return Date].

We look forward to a fruitful partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]