

Accountability Framework for Partnerships

Date: [Insert Date]

To: [Partner's Name]

From: [Your Organization's Name]

Subject: Accountability Framework for Our Partnership

Dear [Partner's Name],

We are excited to collaborate with you on [Project/Partnership Name]. To ensure the success and sustainability of our partnership, we would like to outline our Accountability Framework, which will guide our collaborative efforts moving forward.

1. Purpose of the Accountability Framework

This framework aims to establish clear expectations, responsibilities, and accountability measures to enhance transparency and mutual trust in our partnership.

2. Roles and Responsibilities

Each partner will have specific roles and responsibilities, which include:

- [Your Organization's Role]
- [Partner's Role]

3. Communication Protocol

Regular communication will be maintained through:

- Weekly meetings
- Monthly progress reports

4. Performance Indicators

We will evaluate our partnership's success based on the following indicators:

- [Indicator 1]
- [Indicator 2]

5. Reporting and Feedback

Feedback will be encouraged through periodic reviews to ensure continuous improvement.

We believe that this Accountability Framework will strengthen our partnership and enhance our positive impact. Please let us know if you have any questions or suggestions.

Looking forward to our collaboration.

Sincerely,

[Your Name]

[Your Position]

[Your Organization's Name]

[Contact Information]