

Partnership Dispute Mediation Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally request mediation regarding our ongoing partnership dispute concerning [briefly describe the issue].

Given the nature of our disagreement, I believe it is in both of our best interests to engage a neutral mediator to facilitate a constructive dialogue. This would provide us with an opportunity to address our concerns and work towards a resolution that is satisfactory for both parties.

I propose that we schedule a mediation session at a mutually agreeable time and place. Please let me know your availability, and I will do my best to accommodate.

Thank you for considering this request. I look forward to your prompt response so we can resolve this matter amicably.

Sincerely,

[Your Name]