

Follow-Up on Partnership Dispute Mediation

Date: [Insert Date]

To: [Partner's Name]

[Partner's Address]

Dear [Partner's Name],

I hope this message finds you well. I am writing to follow up on our recent mediation session held on [insert date of mediation]. It is important for us to continue the dialogue regarding our partnership dispute and ensure that we are on the same page moving forward.

During the mediation, we discussed several key points that require further clarification and consensus. I believe that if we address these issues, we can work towards a mutually beneficial resolution.

To facilitate our ongoing discussions, I suggest we schedule a follow-up meeting at your earliest convenience. Please let me know your availability for the coming week.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]