

Proposal for Collaboration on Online Course Accessibility Improvements

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a collaboration between [Your Organization/Institution Name] and [Recipient's Organization/Institution Name] focused on enhancing the accessibility of our online courses.

As we know, making online education accessible to all learners is a vital aspect of inclusive education. Our organization has identified several areas where we believe we can play a significant role in improving accessibility, including [specific areas such as course materials, multimedia content, and user interface design].

We are particularly impressed by the work [Recipient's Organization/Institution Name] has done in this field and believe that your expertise would greatly complement our efforts. Together, we can create actionable strategies and implement enhancements that will benefit our diverse student populations.

I would love the opportunity to discuss this proposal further and explore potential synergies. Please let me know a convenient time for you to meet, whether virtually or in-person, in the coming weeks.

Thank you for considering this collaboration. I look forward to your response.

Warm regards,

[Your Name]
[Your Position]
[Your Organization/Institution Name]
[Your Contact Information]