

# Letter of Intent for Joint Venture Collaboration

Date: [Insert Date]

To:

[Recipient's Name]  
[Recipient's Title]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to express our intent to explore a potential joint venture collaboration between [Your Company Name] and [Recipient's Company Name]. We believe that by combining our strengths and resources, we can create significant value in [specific industry or market].

Throughout our preliminary discussions, we have identified several areas where our companies can align strategically, including [briefly outline key areas of collaboration]. We are excited about the potential of working together and believe that this partnership could lead to mutually beneficial outcomes.

We propose to schedule a meeting to discuss this opportunity further and outline the next steps for moving forward. Please let us know your availability in the coming weeks.

Thank you for considering this proposal. We look forward to the possibility of working together and creating a successful joint venture.

Sincerely,

[Your Name]  
[Your Title]  
[Your Company Name]  
[Your Company Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]