

Partnership Risk Response Plan

Date: [Insert Date]

To: [Partner's Name]

Company: [Partner's Company Name]

Address: [Partner's Company Address]

Dear [Partner's Name],

We are writing to outline our Partnership Risk Response Plan as we continue to collaborate on [Project/Business Initiative Name]. As we move forward, it is crucial to proactively identify and mitigate risks that could impact our partnership.

Identified Risks

- Risk 1: [Describe Risk]
- Risk 2: [Describe Risk]
- Risk 3: [Describe Risk]

Proposed Risk Responses

- Response to Risk 1: [Describe Response]
- Response to Risk 2: [Describe Response]
- Response to Risk 3: [Describe Response]

Monitoring and Review

We propose to review this plan on a [Monthly/Quarterly] basis to ensure that both parties are aligned and to make necessary adjustments as risks evolve.

We appreciate your cooperation and commitment to ensuring a successful partnership. Please let us know if you have any further inputs or if you would like to schedule a meeting to discuss this plan in detail.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]