

Partnership Exit Strategy Outline

Date: [Insert Date]

To: [Partner's Name]

From: [Your Name]

1. Introduction

This letter outlines the planned exit strategy for our partnership.

2. Reasons for Exit

[Briefly outline the reasons for exiting the partnership.]

3. Timeline for Exit

[Specify the timeline for the exit process.]

4. Responsibilities During Exit

[Detail the responsibilities of each partner during the transition.]

5. Financial Considerations

[Discuss any financial matters related to the exit.]

6. Legal and Regulatory Aspects

[Outline any legal requirements or matters.]

7. Future Communication

[Specify how communication will be handled during and after the exit.]

8. Conclusion

[Include any closing remarks and express willingness to discuss further.]

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]