

# Partnership Conflict Resolution Letter

Date: [Insert Date]

To: [Partner's Name]  
[Partner's Position]  
[Partner's Company]  
[Partner's Address]

Dear [Partner's Name],

I hope this message finds you well. I wanted to take a moment to address the recent conflicts that have arisen between our teams. It is important to me that we work through these issues constructively, as our collaboration has great potential for mutual benefit.

We acknowledge the differences in our approaches and respect the diverse perspectives each team brings to the table. To ensure we move forward positively, I propose a meeting where we can openly discuss our concerns and outline solutions that facilitate better collaboration. Please let me know your availability for the upcoming week.

Additionally, I believe it would be beneficial to establish regular check-ins to avoid future misunderstandings and strengthen our partnership. Open communication will be key to the success of our joint initiatives.

Thank you for your attention to this important matter. I look forward to working together to resolve our differences and continue a fruitful partnership.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company]  
[Your Contact Information]