

Application for Graduate Teaching Assistantship

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Department Name]
[University Name]
[University Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the Graduate Teaching Assistantship position available in the [specific department or program] at [University Name]. As a current graduate student pursuing a [specific degree] with a focus on [specific area], I believe my academic background and teaching experience make me a suitable candidate for this role.

Throughout my academic career, I have demonstrated strong analytical and communication skills. I have previously worked as a [previous relevant position or teaching experience], where I [describe your responsibilities and achievements]. This experience has equipped me with the skills necessary to effectively assist in teaching undergraduate courses and support faculty members in their academic endeavors.

I am particularly drawn to [mention specific courses or teaching methods] and am eager to contribute to the learning experience of students. I am enthusiastic about the opportunity to engage with students and help them succeed in their studies.

I have attached my resume for your review. I look forward to the possibility of discussing my application further and I am available for an interview at your convenience. Thank you for considering my application.

Sincerely,

[Your Name]