

Withdrawal from Partnership Agreement

From,

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

Date: [Date]

To,

[Partner's Name]
[Partner's Address]
[City, State, Zip Code]

Dear [Partner's Name],

I hope this message finds you well. I am writing to formally notify you of my decision to withdraw from our Partnership Agreement dated [Date of Agreement]. This decision has not come easily, but after careful consideration, I believe it is in my best interest to discontinue my involvement in the partnership.

As per the terms outlined in our agreement, I will ensure that all obligations and responsibilities are settled prior to my departure. Please let me know how we can best facilitate the transition.

I appreciate the time we have spent working together and wish you all the best in your future endeavors.

Thank you for your understanding.

Sincerely,

[Your Name]