

Letter of Termination of Partnership Agreement

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Partner's Name]

[Partner's Address]

[City, State, Zip Code]

Dear [Partner's Name],

I hope this letter finds you well. This correspondence serves as formal notification of my intent to terminate our Partnership Agreement dated [Insert Date of Agreement], in accordance with the terms outlined in that agreement.

The effective date of termination will be [Insert Termination Date], allowing us time to settle any outstanding matters related to our partnership.

Please ensure that all financial accounts and responsibilities are concluded by the effective termination date. I am committed to working with you to make this transition as smooth as possible.

Thank you for the time and effort we have spent together in our partnership. I wish you all the best in your future endeavors.

Sincerely,

[Your Name]