

# Partnership Agreement Termination Notice

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Partner's Name]

[Partner's Address]

[City, State, Zip Code]

Dear [Partner's Name],

We are writing to formally notify you of our decision to terminate the Partnership Agreement executed on [Insert Date of Agreement], between us.

As per the terms of our agreement, we are providing [Insert Notice Period, e.g., 30 days] notice of termination. The effective date of termination will be [Insert Termination Date].

We would like to ensure a smooth transition and would appreciate your cooperation in settling any outstanding matters related to our partnership during this notice period.

Thank you for the partnership we have shared. We wish you all the best in your future endeavors.

Sincerely,

[Your Name]

[Your Position, if applicable]