

Partnership Agreement Dissolution

Date: [Insert Date]

To,
[Partner's Name]
[Partner's Address]
[City, State, Zip Code]

Dear [Partner's Name],

We are writing to formally notify you of the dissolution of our partnership, [Partnership Name], as per the terms stated in our Partnership Agreement dated [Insert Date of Agreement]. This decision has been made mutually and is effective as of [Insert Effective Date].

We appreciate the time and effort invested in our partnership and will ensure a smooth transition during this process. Please let us know your thoughts regarding the distribution of assets and liabilities as outlined in our agreement.

If you have any questions or require further discussion, please do not hesitate to reach out.

Thank you for your understanding.

Sincerely,
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]