

# Notification of Partnership Termination

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Recipient Name]

[Recipient Position]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to formally notify you of the termination of our partnership agreement as of [Insert Termination Date]. This decision was made after careful consideration and aligns with our current business objectives.

We appreciate the cooperation and support we have received during our partnership and wish you and your team all the best in your future endeavors.

If you have any questions or require further information, please do not hesitate to contact me directly at [Your Phone Number] or [Your Email Address].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]