

# Intercompany Loan Terms Negotiation

Date: [Insert Date]

To:

[Recipient's Name]

[Recipient's Title]

[Recipient's Company]

[Recipient's Address]

Dear [Recipient's Name],

We are writing to discuss the terms of the intercompany loan between [Your Company] and [Recipient's Company]. As we continue to align our financial strategies, it is essential that we establish mutually beneficial terms. Below are the proposed terms for your review:

## Proposed Loan Terms

- **Loan Amount:** \$[Amount]
- **Interest Rate:** [Interest Rate]% per annum
- **Loan Term:** [Term Duration]
- **Repayment Schedule:** [Repayment Terms]
- **Purpose of Loan:** [Purpose]

We believe these terms will foster a strong partnership and support our ongoing objectives. We are open to discussing any modifications you may require.

We look forward to your feedback and hope to finalize the agreement promptly.

Best regards,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]