

Intercompany Loan Request for Financing Approval

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Company: [Your Company Name]

Subject: Intercompany Loan Request

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request approval for an intercompany loan of [amount] to be utilized for [specific purpose or project]. As we aim to [briefly explain the reasons and benefits of the loan], we believe this funding will significantly enhance our operational capabilities.

Details of the loan request are as follows:

- **Loan Amount:** [Amount]
- **Loan Term:** [Duration]
- **Interest Rate:** [Rate, if applicable]
- **Purpose:** [Specific purpose of the loan]

We are confident that the projected returns from this initiative will exceed the cost of financing, thus benefiting our overall business strategy. We are happy to provide any additional information required for your consideration.

Thank you for considering our request. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]