

Guaranteed Payment Arrangement for Educational Fees

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

Dear [Recipient's Name],

We are pleased to inform you that we have reached a guaranteed payment arrangement for the educational fees associated with [Student's Name] enrolled in [Program/Course Name]. This arrangement ensures that all fees will be paid in a timely manner.

The agreed payment schedule is as follows:

- Payment 1: \$[Amount] due on [Date]
- Payment 2: \$[Amount] due on [Date]
- Payment 3: \$[Amount] due on [Date]

We trust that this arrangement will allow [Student's Name] to pursue their education without any financial burden. Please acknowledge this arrangement by signing and returning a copy of this letter.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Recipient's Signature]

[Date]