

# Cash-Out Refinance Follow-Up Procedures

Dear [Applicant's Name],

Thank you for your application for the cash-out refinance. We appreciate your interest and would like to keep you informed about the next steps in the process.

## Follow-Up Steps:

1. **Review Required Documents:** Please ensure that all necessary documents, such as income verification and property details, are submitted.
2. **Application Status:** You can check the status of your application by calling our customer service at [Phone Number] or visiting our website at [Website URL].
3. **Next Communication:** Our team will reach out to you within [Time Frame] with any updates or additional information needed.
4. **Questions?** If you have any questions, feel free to contact us at [Email Address] or [Phone Number].

Thank you once again for choosing us for your financing needs. We look forward to assisting you through this process.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]