

Eligibility Confirmation Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request confirmation of my eligibility for the down payment aid program offered by [Organization's Name].

As a prospective homebuyer, I am eager to explore options that can assist me in achieving my dream of homeownership. It would greatly benefit me to obtain confirmation of my eligibility and any necessary documentation to proceed with the application process.

Please let me know if you require any further information or documentation from my side. I appreciate your assistance and look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]