

Consultation Request for Down Payment Assistance Eligibility

Date: [Insert Date]

To: [Recipient Name]
[Recipient Title]
[Organization/Company Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. My name is [Your Name], and I am reaching out to inquire about potential down payment assistance programs that may be available to me.

As I am currently in the process of purchasing my first home, I am eager to learn more about the eligibility criteria and application process for any assistance programs that could support me in making a down payment.

I would greatly appreciate the opportunity to schedule a consultation with you to discuss my situation and explore potential options. Please let me know your availability for a meeting, either in person or virtually, at your earliest convenience.

Thank you for your time and consideration. I look forward to your response.

Sincerely,

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]