

# Personal Loan Intent Verification for Travel Expenses

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Loan Officer's Name]

[Bank/Institution's Name]

[Bank Address]

[City, State, Zip Code]

Dear [Loan Officer's Name],

I am writing to confirm my intent to apply for a personal loan in order to cover my upcoming travel expenses. The amount I seek is [insert amount], which I plan to use for [brief description of travel purpose, e.g., vacation, family visit, etc.].

I am aware of the responsibilities that come with obtaining a loan and am committed to adhering to the repayment terms. The travel is planned for [insert dates], and I believe this loan will facilitate a smooth experience.

Thank you for your assistance in this matter. Please let me know if you require any further information or documentation to process my application.

Sincerely,

[Your Name]