

Affirmation of Financial Support

Date: [Insert Date]

To: [Subordinate's Name]

Position: [Subordinate's Position]

Department: [Subordinate's Department]

Dear [Subordinate's Name],

I am writing to formally affirm my support for your financial needs as we navigate through the current circumstances. I understand that there may be challenges, and I want to assure you that you have my full backing.

This affirmation serves to confirm that I am committed to assisting you in achieving your financial goals, whether through resources, guidance, or additional support where feasible.

Please feel free to reach out should you require specific assistance or if there's anything I can do to facilitate your situation.

Thank you for your hard work and dedication to [Company/Organization Name].

Sincerely,

[Your Name]

[Your Position]

[Your Department]

[Your Contact Information]