

# Eligibility Guidelines for Business Loans

Dear [Recipient's Name],

We are pleased to provide you with the eligibility guidelines for our business loan program. Please review the following criteria to determine if your business qualifies:

- **Business Type:** Must be a registered business entity (LLC, Corporation, etc.).
- **Business Age:** Minimum of 2 years in operation.
- **Credit Score:** Minimum personal credit score of 650.
- **Annual Revenue:** Must demonstrate a minimum annual revenue of \$100,000.
- **Business Plan:** A detailed business plan outlining the use of funds is required.
- **Personal Guarantee:** Owners may be required to provide a personal guarantee.

If your business meets these criteria, we encourage you to submit your application for consideration. Please do not hesitate to contact us if you have any questions.

Best regards,  
[Your Name]  
[Your Position]  
[Your Company]