Past Loan Full Payment Guarantee

Date: [Insert Date]
To: [Insert Lender's Name]
[Insert Lender's Address]
[Insert City, State, Zip Code]
Subject: Past Loan Full Payment Guarantee
Dear [Insert Lender's Name],
I, [Your Name], residing at [Your Address], hereby guarantee the full payment of the loan taken by [Borrower's Name] with the loan number [Insert Loan Number], which was issued on [Insert Loan Date].
I confirm that the loan has been fully paid on [Insert Payment Date] and the transaction is documented as per our previous communications. This guarantee serves to confirm that there are no outstanding balances related to this loan.
Please feel free to reach out if further information or documentation is required.
Thank you for your cooperation.
Sincerely,
[Your Signature]
[Your Printed Name]
[Your Contact Information]