

# Engagement Letter for Guaranteed Loan Program

Date: [Insert Date]

[Insert Client's Name]

[Insert Client's Address]

[Insert City, State, Zip Code]

Dear [Insert Client's Name],

We are pleased to confirm our engagement to assist you with the Guaranteed Loan Program. This letter outlines the terms of our engagement and the services we will provide.

## Scope of Services

We will assist you in the following areas:

- Application preparation and submission
- Financial assessment and documentation
- Guidance on program eligibility
- Post-application follow-up

## Fees

Our fees for these services will be [Insert Fee Structure]. Payment will be due [Insert Payment Terms].

## Confidentiality

We assure you that all information shared with us will be treated with the utmost confidentiality.

If you agree to the terms outlined in this letter, please sign and return a copy to us by [Insert Deadline].

Thank you for the opportunity to assist you. We look forward to working together.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]

Accepted by:

[Client's Name] \_\_\_\_\_ Date: \_\_\_\_\_