

# Loan Holiday Payment Arrangement Proposal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to propose a loan holiday payment arrangement regarding my loan account [Account Number]. Due to [briefly explain the reason, e.g., financial hardship, unexpected expenses], I am currently facing challenges in making my scheduled payments.

I kindly request a temporary suspension of my loan payments for a period of [number of months or specific dates] to allow me to regain my financial footing. I am committed to meeting my obligations and believe that this temporary relief will enable me to resume regular payments thereafter.

Please let me know if you would require any further information or documentation to consider my request. I appreciate your understanding and look forward to your prompt response.

Thank you for your time and consideration.

Sincerely,

[Your Name]