

Refinancing Authorization Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to request authorization for refinancing my existing loan with your institution. Below are the criteria and expectations regarding this refinancing:

Criteria for Refinancing Authorization

- Current Loan Details: [Insert current loan number and terms]
- Desired Loan Amount: [Insert desired amount]
- Interest Rate Expectation: [Insert expected interest rate]
- Length of New Loan: [Insert desired term length]

Please let me know if you require any additional information or documentation to process this request. I appreciate your prompt attention to this matter.

Thank you for your consideration.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]