Request for Creditor Payment History

Date: [Insert Date]

[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number]

[Creditor's Name] [Creditor's Address] [City, State, Zip Code]

Dear [Creditor's Name],

I am writing to formally request a detailed payment history for my account with [Creditor's Name]. My account number is [Your Account Number].

This information is necessary for my records and for ensuring that all payments have been accounted for correctly. I would appreciate it if you could provide the payment history from [Start Date] to [End Date].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]