

# Letter of Dispute Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Creditor's Name]

[Creditor's Address]

[City, State, Zip Code]

Subject: Dispute Inquiry for Account Number [Insert Account Number]

Dear [Creditor's Name or Customer Service Department],

I am writing to formally dispute the charges listed on my account, referenced above. I believe there are inaccuracies that need to be addressed.

Specifically, I would like to dispute:

- [Detail the specific charge or issue]
- [Include any relevant dates or amounts]
- [Mention any supporting documents attached]

I kindly request your prompt attention to this matter. Please investigate the discrepancies and respond to me at your earliest convenience.

Thank you for your cooperation in addressing this issue.

Sincerely,

[Your Name]