

Letter of Appeal for Retirement Account Loan Approval

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company/Institution Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally appeal the decision regarding my recent application for a loan from my retirement account. I understand that my request was not approved initially due to [briefly state reason if known].

I would like to provide additional information that may support my case. [Include details or changed circumstances that strengthen your appeal].

Accessing these funds would significantly help me [explain how the loan will benefit your situation]. I assure you that I am committed to complying with all the terms and conditions associated with the loan repayment.

Thank you for reconsidering my application. I look forward to your positive response and am hopeful for an opportunity to discuss this matter further.

Sincerely,

[Your Name]