Loan Refinancing Terms Clarification

Date: [Insert Date]
To: [Lender's Name]
From: [Your Name]
[Your Address]
[City, State, Zip Code]
Email: [Your Email]
Phone: [Your Phone Number]
Dear [Lender's Name],

I hope this message finds you well. I am writing to request clarification regarding the terms of my personal loan refinancing proposal that was discussed on [insert date]. I would like to ensure that I fully understand the details before proceeding.

Specifically, I would appreciate if you could provide information on the following:

- Interest rate and whether it is fixed or variable.
- The complete breakdown of fees associated with the refinancing.
- The new repayment schedule and total loan term.
- Any penalties for early repayment.

Thank you for your assistance. I look forward to your prompt response so that I can make an informed decision.

Sincerely,

[Your Name]