# Overdue Book Notification

Date: [Insert Date]

Dear [User's Name],

This is a reminder that the following library book(s) are overdue:

- Title: [Book Title 1] | Due Date: [Due Date 1]
- Title: [Book Title 2] | Due Date: [Due Date 2]
- Title: [Book Title 3] | Due Date: [Due Date 3]

Please return the items at your earliest convenience to avoid any late fees. If you believe you have received this notice in error or if you need assistance, feel free to contact us at [Library Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Position]
[Library Name]
[Library Contact Information]