

# Loan Maturity Notification

Date: [Insert Date]

[Borrower's Name]

[Borrower's Address]

[City, State, Zip Code]

Dear [Borrower's Name],

We are writing to inform you that your loan with account number [Loan Account Number] is approaching its maturity date on [Maturity Date].

We encourage you to review your loan details and outstanding balance. Please be aware that prompt action is recommended to avoid any potential inconveniences.

If you have any questions or require assistance, feel free to contact us at [Contact Information]. Our team is here to help you navigate the next steps.

Thank you for choosing [Bank/Company Name]. We look forward to continuing to serve you.

Sincerely,

[Your Name]

[Your Title]

[Bank/Company Name]

[Contact Information]