

Notification of Credit Limit Decrease

Dear [Customer Name],

We hope this message finds you well. We are writing to inform you that your credit limit for account number [Account Number] has been decreased effective [Effective Date].

This decision was made following a review of your account and current credit terms. We are committed to ensuring that your credit usage aligns with your payment history and current financial situation.

If you have any questions or would like to discuss this change further, please do not hesitate to contact our customer service team at [Customer Service Phone Number] or [Customer Service Email].

Thank you for your understanding.

Sincerely,

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]

[Your Company Email]