

Notice of Reduced Credit Limit

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you that after a recent review of your account, we have made the decision to reduce your credit limit.

Your new credit limit will be [New Credit Limit], effective as of [Effective Date]. This decision is based on various factors, including your payment history and credit utilization.

If you have any questions regarding this change or would like to discuss your account further, please do not hesitate to contact us at [Customer Service Phone Number] or [Customer Service Email].

Thank you for your understanding.

Sincerely,
[Your Name]
[Your Title]
[Company Name]
[Company Address]