

Interest-Only Payment Plan Suggestion

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient's Name]
[Recipient's Position]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to discuss the possibility of implementing an interest-only payment plan for [specify loan or project]. This approach could provide significant benefits for both parties.

Given the current financial landscape and the specific circumstances surrounding our agreement, I believe that an interest-only payment plan could offer the flexibility needed to manage cash flow effectively while ensuring that the principal balance remains intact. This plan would allow for a [specify duration] interest-only period, after which the traditional principal and interest payments would commence.

I appreciate your consideration of this suggestion and would like to discuss it further. Please let me know a suitable time for us to meet or have a call.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]
[Your Title/Position]
[Your Company, if applicable]