

Request for Remaining Loan Payoff Details

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to request the remaining payoff details for my loan account with the following information:

Loan Account Number: [Insert Loan Account Number]

Original Loan Amount: [Insert Original Loan Amount] Current Balance: [Insert Current Balance]

I would appreciate it if you could provide me with the exact amount needed to pay off the loan in full, including any applicable fees or charges. Additionally, please include the date until the payoff amount is valid.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Name]