

# Loan Payoff Statement

Date: [Insert Date]

To: [Borrower's Name]

[Borrower's Address]

[City, State, Zip Code]

Dear [Borrower's Name],

We are writing to provide you with the payoff information for your outstanding loan with us.

## Loan Details

Loan Account Number: [Insert Loan Account Number]

Original Loan Amount: [Insert Original Loan Amount]

Outstanding Balance: [Insert Outstanding Balance]

Interest Rate: [Insert Interest Rate]

Payoff Amount: [Insert Payoff Amount]

Payoff Valid Until: [Insert Date]

If you have any questions regarding this statement or need further assistance, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[Contact Information]