

Annual Statement of Account Review

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We hope this message finds you well. As part of our commitment to transparency and effective communication, we would like to invite you to review your annual statement of account for the year ending [Insert Year].

Your statement provides a detailed overview of your transactions, balances, and any accrued interest during the past year. We encourage you to review this document thoroughly and reach out if you have any questions or concerns.

The statement can be accessed online at [Insert Website Link] or can be obtained by contacting our support team at [Insert Contact Information].

We value your partnership and look forward to continuing to serve you in the coming year.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Company Contact Information]