

Letter of Agreement to Amend Loan Terms

Date: [Insert Date]

[Lender's Name]

[Lender's Address]

[City, State, ZIP Code]

[Borrower's Name]

[Borrower's Address]

[City, State, ZIP Code]

Dear [Lender's Name],

This letter serves as a formal agreement to amend the terms of the loan dated [Original Loan Date], with loan number [Loan Number].

Both parties agree to the following amendments:

- Changes to interest rate: [New Interest Rate]
- New payment due date: [New Due Date]
- Modification of loan term: [New Loan Term]

All other terms and conditions of the original loan agreement shall remain in effect unless specifically amended herein.

By signing below, both parties acknowledge and agree to these amendments:

[Lender's Name] - Lender

[Borrower's Name] - Borrower

Date: _____

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]