

Loan Payment Agreement Notification

Date: [Insert Date]

Dear [Borrower's Name],

We are writing to inform you of the revised loan payment agreement for your account (Loan Number: [Insert Loan Number]). After reviewing your current financial situation, we have made some adjustments to your payment schedule.

The new terms of your loan payment agreement are as follows:

- New Monthly Payment Amount: \$[Insert Amount]
- Revised Payment Due Date: [Insert Due Date]
- Loan Term: [Insert New Loan Term]

Please review the changes carefully. If you agree to the revised terms, kindly sign and return the enclosed agreement by [Insert Response Deadline]. Should you have any questions or require further assistance, do not hesitate to contact us at [Insert Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]