

Notification of Loan Repayment Terms Modification

Date: [Insert Date]

Dear [Borrower's Name],

We hope this message finds you well. We are writing to inform you that there have been modifications to the repayment terms of your loan with us, account number [Insert Account Number].

The new terms are as follows:

- **New Payment Amount:** [Insert New Amount]
- **New Payment Due Date:** [Insert New Due Date]
- **Number of Payments:** [Insert Number of Payments]
- **Interest Rate:** [Insert New Interest Rate]

These changes will take effect on [Insert Effective Date]. We encourage you to review your account and contact us if you have any questions or concerns regarding these modifications.

Thank you for your attention to this matter. We appreciate your continued partnership.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]