

# Notice of Adjustment to Loan Repayment Terms

Dear [Borrower's Name],

We hope this message finds you well. We are writing to inform you of an adjustment to the terms of your loan repayment schedule.

## Loan Details:

- Loan Number: [Loan Number]
- Original Loan Amount: [Original Amount]
- Current Balance: [Current Balance]
- Original Payment Schedule: [Original Schedule]

## Adjusted Terms:

- New Payment Amount: [New Payment Amount]
- New Payment Due Date: [New Due Date]
- Effective Date of Adjustment: [Effective Date]

Please note that these adjustments have been made to better accommodate your current financial situation. We encourage you to reach out if you have any questions or concerns regarding these changes.

Thank you for your continued cooperation.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]