

# Request for Personal Loan Increase

Dear [Loan Officer's Name],

I hope this message finds you well. I am writing to formally request an increase in my personal loan due to unexpected expenses that have arisen recently.

As you are aware, I have been a responsible borrower and have maintained my repayment schedule diligently. However, unforeseen circumstances, including [briefly describe the unexpected expenses, e.g., medical bills, home repair], have put a strain on my finances.

In light of this situation, I kindly request an increase in my personal loan amount from [current amount] to [requested amount]. This increase will greatly assist me in managing my current financial obligations and ensuring timely payments.

I appreciate your consideration of my request and look forward to your favorable response. Please let me know if you need any further information or documentation to support my request.

Thank you for your understanding.

Sincerely,  
[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Phone Number]  
[Your Email Address]