

# Confirmation of Loan Terms Adherence

Date: [Insert Date]

To,

[Borrower's Name]

[Borrower's Address]

[City, State, Zip Code]

Dear [Borrower's Name],

We are writing to confirm the adherence to the terms of the loan agreement dated [Insert Loan Agreement Date], for the amount of [Insert Loan Amount]. We appreciate your timely payments and commitment to the agreed-upon terms.

As per our records, you have completed the following:

- Payment Schedule: [Insert Payment Schedule]
- Outstanding Balance: [Insert Outstanding Balance]
- Loan Terms: [Briefly describe loan terms]

Should you have any questions or require further clarification, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[City, State, Zip Code]