

Notification of Job Loss

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Loan Servicer Name]

[Loan Servicer Address]

[City, State, Zip Code]

Subject: Request for Extended Student Loan Deferment

Dear [Loan Servicer Name],

I am writing to formally notify you of my recent job loss, which has significantly impacted my financial situation. My last day of employment was [Last Day of Employment], and since then, I have been actively seeking new employment opportunities.

Due to my current unemployment status, I am unable to make my scheduled student loan payments. Therefore, I am requesting an extended deferment of my student loans under the provisions for financial hardship.

Attached to this letter are the necessary documents evidencing my job loss, including my termination letter and any other relevant information. I kindly ask for your understanding and assistance in processing this request as soon as possible.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]