

# Goal Setting Letter

Date: [Insert Date]

Dear [Student's Name],

I hope this message finds you well. As we embark on this tutoring journey together, I would like to establish some clear goals to help guide our sessions and measure your progress.

## Proposed Goals:

- **Academic Improvement:** [Specify subject and target grade or skill level]
- **Skill Development:** [Describe specific skills to develop]
- **Confidence Building:** [Outline ways to build confidence in the subject]

Please take some time to reflect on these goals and feel free to add any other areas you would like to focus on. I believe that with dedication and collaboration, we can achieve these objectives together.

Let's schedule a time to discuss these goals further. I am looking forward to your thoughts!

Best regards,

[Your Name]

[Your Title/Position]

[Your Contact Information]